

# HOW TO APPLY FOR VISITING FELLOW IN DERMATOLOGIC LASER SURGERY AT THE FACULTY OF MEDICINE RAMATHIBODI HOSPITAL

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## **Section 1. Overview**

This course is intended for dermatologists who have at least 10 months of training in general dermatology from accredited institutions. The program will include training on different procedures such as Botox, skin fillers, skin grafts, microdermabrasion, fat transfer, liposuction, hair transplantation, sclerotherapy, chemical peels, and photodynamic therapy. Additionally, the course will provide training on using different lasers and light systems for hair, acne, psoriasis, vitiligo, and pigmented and vascular lesions, and for carrying out radiofrequency treatments.

The Ramathibodi Dermatologic Laser Surgery Program is composed of three parts:

- Case Discussions and E-learning
- Live Demonstrations (rotation and observation with assigned consultants)
- Practice (assist consultants and/or perform operations under supervision)

Other dermatologic surgical procedures including Mohs micrographic surgery skin grafts, skin biopsy, acne scar surgery, nail surgery, and subcision will also be examined in the course.

## **Section 2. Qualifications**

- 1) Communicative level of English (for non-native speakers)
- 2) Is a dermatologist with basic knowledge of dermatologic conditions and skin diseases
- 3) Has at least 10 months of training in general dermatology from accredited institutions.

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## **Section 3. Application Process**

Applicants must submit complete application via <https://forms.gle/rEuSu2Kyfp8e8vzu8>

2 – 4 applicants are accepted per training period

- Applicants must complete and submit all required documents at least **3 MONTHS** before the anticipated starting date of a respective program.
- Programs must start on every First or Third Monday of each month, **except APRIL**.

### **Section 3.a. Application Process Overview**

This section serves as an overview of how the Elective/Short Course Training Program Application is processed, and does not completely reflect all applications. Details in processing are subject to change without prior notice, depending on individual circumstances.

- 1) Submit completed Application Forms via the links above with ALL documents indicated in **Section 4: Required Documents for Applying**.
- 2) Ramathibodi IR will inform you whether if you are accepted or not into the program via email, and will process a Letter of Acceptance for your desired program.
- 3) Ramathibodi IR will send your Letter of Acceptance to the email you have used for your application.
- 4) Once you have received your Letter of Acceptance, please submit ALL documents indicated in **Section 5: Required Documents to Submit Upon Program Acceptance** to the International Relations Officer via email.
- 5) Upon receiving your email with the correct documents, complete and properly filled out, the International Relations Officer will inform you of instructions to follow.

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## **Section 4. Required Documents for Applying**

*All documents submitted for the application must be issued in the English language. In the case where an English translation is available, please include official documents confirming that the document is translated by a certified professional.*

When applying, please attach ALL of the following documents to the Application Form.  
Failure to submit all documents with appropriate details will result in delayed processes.

## **Checklist for Required Documents for Applying:**

- 1)  **Recent passport-sized photo;**
- 2)  **2 Letters of Recommendation/Endorsement** from your school/university/college/institution;
- 3)  **Curriculum Vitae (CV);**
- 4)  **Cover Letter, indicating a Statement of Purpose or Program Objectives;**
- 5)  **Evidence of Dermatological Certificate/Graduate Diploma;**
- 6)  **English Proficiency\***,  
indicated by scores of either the TOEFL or IELTS tests in English language proficiency;
- 7)  **Clear and Neat Scanned copy of your Passport, or Thai National ID Card.**

\*Exemptions are given to applicants who can prove that they are a native English speaker, or those who are native Thai speakers.

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## **Section 5. Required Documents to Submit Upon Program Acceptance**

After receiving an acceptance letter confirming your Elective/Short Course Training Program  
from the International Relations Section, Faculty of Medicine Ramathibodi Hospital,  
please submit **ALL of the following documents to the IR Officer who is in correspondence with you.**

Failure to submit all documents altogether on time with appropriate details  
will result in delayed processes, or program cancellation.

## **Checklist for Required Documents to Submit Upon Program Acceptance:**

- 1)  **Evidence of health/medical insurance**, including coverage for COVID-19;
- 2)  **Copy of your Thai Non-Immigrant Education Visa** (category ED);
- 3)  **Health and Immunization Record Form for Elective and Short Course Study;**
- 4)  **COVID-19 Vaccine Certificate**,  
indicating that you have received all required doses of a COVID-19 vaccine at least 14 days before  
boarding your flight to Thailand, with the last administered dose date not to exceed 12 months;
- 5)  **Completed and signed Non-Disclosure Agreement**, blank can be found on the IR website;
- 6)  **COVID-19 PCR Test Results**,  
indicating that you are negative, with testing administered no later than 72 hours prior to your  
program start date;
- 7)  **Confirmation of Quarantine arrangements\***  
\* applies only to applicants who are travelling from areas **NOT** indicated in the Notice indicating  
Countries/Territories Exempt from Quarantine from the Ministry of Foreign Affairs of the Kingdom  
of Thailand

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## **Section 6. Tuition fees for Visiting Fellow in Dermatologic Laser Surgery**

<b>Duration of Program</b>	<b>Program Fee</b>
Two (2) weeks	1,200 USD
One (1) month	Calculated at a rate of 2,000 USD/month

### **Section 6.a. Paying for tuition**

Individuals wishing to proceed in the Dermatologic Laser Surgery Program at the Faculty of Medicine Ramathibodi Hospital **must pay their tuition fee by electronic transfer to the following bank account:**

**BANK NAME:** SIAM COMMERCIAL BANK  
**BRANCH:** RAMATHIBODI BRANCH  
**ACCOUNT NAME:** DIVISION OF DERMATOLOGY  
**ACCOUNT NUMBER:** 026-2-94449-8  
**SWIFT CODE:** SICOTHBK

A clear and legible copy of pay-in slip evidence must be scanned and submitted to [ir.rama.med@gmail.com](mailto:ir.rama.med@gmail.com) as a .pdf file.

- To guarantee your position, please transfer your tuition fee and submit all related payment documents within two weeks of receiving a letter of acceptance from the International Relations Section.
- We have the right to cancel your training program in the occasion where documents are incomplete, and/or if evidence of payment is not received by e-mail.
- In the case that you would like to apply for a later training period, please follow all of the steps to apply again.

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## **Section 7. Remarks**

- *Failure to submit all required documents described in **Section 4. Required Documents for Applying** may lead to delays in processing, and, in some cases, postponement or cancellation of the prospective program.*
- *Failure to submit all required documents described in **Section 5. Required Documents to Submit Upon Acceptance into a Program** may lead to cancellation of your acceptance into a program.*
- *International students require a Non-Immigrant Education Visa (category ED) to study in Thailand. Applications and arrangements for the Category ED Visa should be made at any Royal Thai Embassy or Consulate well before departing for Thailand.*

**For further questions, please do not hesitate to contact us.**

### **International Relations Section (IR RAMA)**

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<http://www.med.mahidol.ac.th/international/>

Email: [ir.rama.med@gmail.com](mailto:ir.rama.med@gmail.com)

QR code for online  
application form

