

**Announcement from the Faculty of Medicine Ramathibodi Hospital Mahidol University
Regarding the Conditions and Criteria of Scholarships, Financial Aid, and Awards to Graduate Level
Students
2021 A.D. (2564 B.E.)**

Following that the Faculty of Medicine Ramathibodi Hospital Mahidol University intends to further develop graduates towards excellence, the Faculty has allocated scholarship funds for students at the graduate level who have potential for excellence and are able to dedicate themselves to pursuing full-time research, to bring knowledge to benefit the Faculty. Candidates for scholarship are to produce research projects that are of quality at the international level during their period of graduate study. As situational changes have occurred, subsequently, the criteria and conditions of scholarship funds to be awarded to graduate level students are to be adjusted for effectiveness.

By virtue of Article 22.4 in the Announcement from Mahidol University regarding the Conditions and Procedures in Receiving Funds, Keeping Payments, Withdrawing fund, and the Supervision of Payments (2008 A.D. 2551 B.E.); which has been issued following section 38 in the statute of Mahidol University on Budget and Financial Management (2008 A.D. 2551 B.E.), with further revisions made (Amendment 2) in the year 2013; the Dean of the Faculty has agreed with the Faculty Committee in meeting 3/2564 on 21 January, 2021, to announce the following:

1. To overturn the Announcement from the Faculty of Medicine Ramathibodi Hospital Regarding the Criteria and Conditions of Scholarships, Financial Aid, and Awards to Graduate Level Students 2558 B.E. (2013), issued on 18th August, 2558 B.E. (2013),

2. In this announcement,

“Faculty” refers to the Faculty of Medicine Ramathibodi Hospital;

“Students” refers to students enrolled in graduate-level studies, including master’s degree and doctorate degree candidates, those in graduate certificate programs, and advanced graduate certificate programs in all programs offered by the Faculty;

“Faculty Advisor” refers to professors who are the major advisor for students who have the opportunity to apply for receiving scholarships, financial aid, and financial awards, who are enrolled in graduate level studies within the Faculty;

“Teaching Assistant” refers to students enrolled in graduate-level studies in the degree programs from the Faculty of Medicine Ramathibodi Hospital and its affiliates who are to assist and support in performing teaching or teaching-related duties. As a part of the curriculum offered by the Faculty of Medicine Ramathibodi Hospital, assistantship duties are to be conducted no less than 4 hours per week, or, no less than 16 hours per month. However, assistantship duties are not to exceed 100 hours per semester;

“Scholarship Committee” refers to the committee appointed by the Dean who are responsible for the consideration of scholarship funds for graduate students.

3. Objectives in financial support and granting scholarships include

(1) To motivate students who perform well academically and who have good potential to consider enrolling in graduate level studies within the Faculty, which in turn will promote competitiveness within the faculty and at the national level;

(2) To promote financial assistance for scholars in order to study and perform research work full time with a Faculty Advisor in a chosen thesis topic, and to endorse excellence in research work in quantity and quality at the international level;

(3) To increase the amount of quality research output that meets international standards for graduate students in order to comply with the faculty’s strategic plan;

(4) To support students to become researchers or academicians who possess strong teaching skills and the ability to produce research works of high caliber associated with the Faculty, and who are willing to bring their knowledge and abilities to enrich the Faculty.

4. Expected benefits received

(1) Increase in journal entries of quality, published in international academic journals under affiliations with the Faculty, to benefit the vision of Mahidol University as a leading research institution in the country;

(2) Empowerment in the researchers of the Faculty in conducting research projects under international environment and personnel;

(3) Training a new generation of researchers, who have high qualifications in research activities in order to empower the Faculty long-term and to benefit relations between professors, students, and research networks;

(4) Students who are exceptional are to choose the Faculty as their first choice in continuing education, as a result from the Faculty offering financial support equal to or greater than other institutions in similar departments or fields of study.

5. Scholarships and financial awards following this announcement, given in 6 areas, are comprised of

(1) Ph.D. Students with Outstanding Potential

(2) Postgraduate Scholarship

(3) Master Degree Student Research Assistantship

(4) Ph.D. Student Research Assistantship

(5) Teaching Assistantship

(6) Awards for Student Graduating within the Curriculum Plan with International Publication

6. Process of evaluation, judgment, and the announcement of scholarships

(1) The Scholarship Committee is to evaluate and decide upon scholarship candidates who are deserving of receiving financial support from the list of applicants that each degree program has submitted;

(2) The Scholarship Committee will consider who are eligible receiving the scholarship From the list of prioritized candidates. The list of the candidates will be nominated to the dean in order to get approved and continue to the next steps;

(3) The decision of the Dean is to be given as absolute;

(4) To announce the names of persons entitled to receive scholarships within one month from the date of the completion of the meeting of the Scholarship Committee.

7. Ph.D. Students with Outstanding Potential

7.1 Amount of financial aid given, and its duration

(1) Available are 4 scholarships per year, with each scholarship amount awarded not to exceed 240,000 Thai Baht per person, per year, including tuition fees paid;

(2) Duration of the scholarship given is not to exceed 3 years; evaluations to continue funding for a recipient is conducted yearly.

7.2 Qualifications for Faculty Advisors who are eligible to submit a request for financial support for a student

(1) Must be a professor who is the potential major advisor, or, mentor of the student who wishes to apply for financial support;

(2) Must have works published in international academic journals, or journals that are listed to be of a High Impact Factor, and has been Indexed by PubMed or Scopus within the last 3 years;

(3) Is receiving funding for research from outside the Faculty while applying for scholarships;

(4) Must have access to a laboratory or research facility or space, in addition to any equipment and facilities for the convenience of the student;

(5) Must have time for advisory duties for the student applying for the scholarship;

(6) If the application is submitted by a professor that has previously applied for this scholarship, the professor must not have any amounts owed from the process of financial grant

closure (having published work in academic journals ranked in Q1) after the scholar has completed their studies.

7.3 Qualifications for students who are eligible to apply for scholarship

(1) Is a first-time applicant for a doctorate level degree, who is of Thai nationality, or is of foreign nationality, who is enrolled in programs offered by the Faculty, who is able to dedicate themselves to study and conducting research full time whilst receiving financial aid from this scholarship;

(2) Scholarship applicants of foreign nationality who have graduated or received certification from an institution under a contract of cooperation, such as Memorandums of Understanding (MoU), with Mahidol University are to be given priority as a scholarship candidate;

(3) Must be in excellent academic standing, with a cumulative grade point average from an undergraduate degree that is not less than 3.00, or, a cumulative grade point average from a master's degree that is not less than 3.50. In the occasion that the applicant has completed studies at an institution that does not have a grading system, decisions are to be made at the discretion of the Scholarship Committee;

(4) With the inclusion of specific subjects in the qualifying examination admission in very good shape, and the English ability must reach the English proficiency requirements of the faculty of Graduate Studies;

(5) Has the ability to perform at a high standard in conducting research work, including having works published, or has received academic awards, and is able to publish at least 1 entries in international academic journals within 5 five years;

(6) Whilst receiving financial aid through scholarship from the Faculty, the applicant must not receive any additional funding internal and external of the Faculty.

8. Postgraduate Scholarship

8.1 Amount of financial aid given, and its duration

(1) Available for master's degree students are 10 scholarships; available for doctorate degree students are 4 scholarships;

(2) Financial support is given for a duration of no more than 1 year;

(3) Conditions of monthly financial support are as follows:

(3.1) Thai national and foreign national students pursuing a master's degree are to receive 6,000 Thai Baht per month;

(3.2) Thai national and foreign national students pursuing a doctorate degree are to receive 8,000 Thai Baht per month.

8.2 Qualifications for student who are eligible to apply for financial support

(1) Is a first-time applicant for a master degree and doctorate degree, who is of Thai nationality, or is of foreign nationality, who is enrolled in programs offered by the Faculty, and is able to dedicate themselves to study and conducting research full time whilst receiving financial aid from this scholarship;

(2) Must have a cumulative grade point average from an undergraduate degree that is not less than 3.00, or, a cumulative grade point average from a master's degree that is not less than 3.50;

(3) Must pass requirements in testing for English language proficiency according to the criteria for foreign language proficiency announced by the Graduate School, or following respective program requirements;

(4) Whilst receiving financial aid through scholarship from the Faculty, the applicant must not receive any additional funding internally and external of the Faculty.

9. Master Degree Student Research Assistantship

9.1 Amount of financial aid given, and its duration

(1) Available are 5 scholarships per year, with each amount of scholarship not to exceed 120,000 Thai Baht per recipient per year;

(2) Financial support is given for a duration of no more than 1 year.

9.2 Qualifications for students who are eligible to apply for financial support

(1) Are master's degree seeking students who is of Thai nationality, or is of foreign nationality, who is enrolled in programs offered by the Faculty, who is able to dedicate themselves to study and conducting research full time whilst receiving financial aid from this scholarship. Must be the first year student, second semester onwards, having passed the thesis proposal process, and has been appointed a thesis advisory committee from the Graduate School;

(2) Has a cumulative grade point average in the master's degree program of no less than 3.25;

(3) Passing scores in testing for English language proficiency according to the criteria for foreign language proficiency announced by the Graduate School, or following respective program requirements;

(4) Whilst receiving financial aid through scholarship from the Faculty, the applicant must not receive any additional funding internal and external of the Faculty.

9.3 Qualifications for Faculty Advisors who are eligible to submit a request for financial support for a student

(1) Must be a professor who is the major advisor, or, mentor of the student who wishes to apply for financial support;

(2) Must have works published in international academic journals, or journals that are listed to be of a High Impact Factor, and has been indexed by PubMed or Scopus within the last 3 years;

(3) Is receiving funding for research from outside the Faculty while applying for scholarships;

(4) Must have access to a laboratory or research facility or space, in addition to any equipment and facilities for the convenience of the student;

(5) Must have time for advisory duties for the student applying for the scholarship;

(6) If the application is submitted by a professor that has previously applied for this scholarship, the professor must not be in the process of publishing research results to a journal from a student who has completed their studies in the past 2 years.

9.4 Recipients of the scholarship must hold responsibility in conducting research work as planned, full time, in cooperation with the Faculty Advisor throughout the duration of financial aid in this scholarship, and is to publish research results in an academic journal that is of the international level, with the Faculty Advisor listed as a co-author, upon graduation.

10. Ph.D. Student Research Assistantship

10.1 Amount of financial aid given, and its duration

(1) Available are 2 scholarships per year, with each scholarship per person is jointly paid by the Faculty and the Graduate School. The Faculty is to pay 80,000 Thai Baht with additional funding from the Graduate School of 40,000 Thai Baht per scholarship per year;

(2) Duration of financial aid is not to exceed 2 years; evaluations to continue funding for a recipient is conducted yearly by the Financial Advisory Committee.

10.2 Qualifications for students who are eligible to apply for financial support are to follow guidelines in the Announcement regarding Scholarship Programs for Graduate Research Assistants (RA: Research Assistantships) of the Graduate School at Mahidol University, made in the most recent academic year.

11. Teaching Assistantship

11.1 Amount of financial aid given, and its duration

(1) Monthly financial aid is given at a rate of 8,000 Thai Baht per month per person, at no more than 5 months or 1 semester of study;

(2) Within each academic year, 20 scholarships are given (10 scholarships are to be given per semester);

(3) Duration of financial aid is to be given 1 semester.

11.2 Qualifications for applicants

- (1) Is a postgraduate student in a degree program offered by the Faculty of Medicine Ramathibodi Hospital, and affiliated programs;
- (2) Is a graduate student in their second year of study, or above, possessing a cumulative grade point average up to the point of applying for scholarship, following:
 - (2.1) Master's degree students are to have a cumulative grade point average that is no less than 3.25, and have no pending grades from courses taken;
 - (2.2) Doctorate degree students are to have a cumulative grade point average that is no less than 3.50, and have no pending grades from courses taken;
- (3) Is nominated by a program director and a professor responsible for the course who has gone through the process of requesting for a Teaching Assistant, in addition to providing clear information on the duties that the student Teaching Assistant are to fulfill;
- (4) Is in good standing, and has no history of disciplinary offenses according to the regulations of the University;
- (5) Whilst receiving financial aid through scholarship from the Faculty, the applicant must not receive any additional funding internal and external of the Faculty.

11.3 Duties to be performed by the Teaching Assistant

- (1) Duties in assisting with course-related activities, including:
 - (1.1) Lectures;
 - (1.2) Lab supervision;
 - (1.3) Support in reviewing graduate student theses;
 - (1.4) Advisory duties for undergraduates, such as suggesting research topics for medical students;
 - (1.5) Other activities that are to be determined by the course.
- (2) Must perform duties in teaching no less than 4 hours per week, or 16 hours per month, but no more than 100 hours per semester;
- (3) Must perform duties with utmost diligence, and with responsibility for all assigned duties throughout the duration of receiving scholarship.

12. Awards for Student Graduating within the Curriculum Plan with International Publication

12.1 Objectives

- (1) To praise and honor graduate students who have completed their studies within the curriculum plan;
- (2) To promote the quality and standards of scientific study for graduate students;
- (3) To increase the amount of published entries in journals for students affiliated to the Faculty of Medicine Ramathibodi Hospital.

12.2 Qualifications for students who are eligible to apply for financial support

- (1) Has completed studies in a master's degree program or doctorate degree program at the Faculty of Medicine Ramathibodi Hospital;
- (2) Has completed studies following the Thai Qualifications Framework for Higher Education, TQF : HEd 2 of the master's degree program, or doctorate degree program, according to the study plan of the respective degree program;
- (3) Has disseminated scientific research by publishing an entry in an international academic journal that has been indexed by PubMed or Scopus.

12.3 Amount of awards given

Master's degree awards are given at an amount of no more than 10 scholarships per year; with each award amounting to 5,000 Thai Baht, and not exceeding a total of 50,000 Thai Baht per year.

Doctorate degree awards are given at an amount of no more than 5 scholarships per year; with each award amounting to 10,000 Thai Baht, and not exceeding a total of 50,000 Thai Baht per year.

If there are conditions where there is a candidate deserving of receiving a financial aid award that is more than the financial aid amount allocated per year for this scholarship, the Financial Advisory Committee is to decide upon the recipient of the award by assessing academic records, publication history, conduct, and other qualities, including academic awards received throughout the period of study of the applicant, in order to present to the Dean to review and proceed as necessary. The decision of the dean is absolute.

13. Conditions for termination of scholarship

- (1) The scholarship recipient has undergone thesis defense processes and have been given a result of "passing";
- (2) The scholarship recipient has withdrawn from receiving the scholarship, with appropriate reasoning;
- (3) The scholarship recipient has been discharged from the program of study, or has withdrawn from the program of study;
- (4) The scholarship recipient has stopped performing research duties, or has gone on study leave for no appropriate reason;
- (5) The scholarship recipient has presented fraudulent information, or has not informed the Faculty of Medicine Ramathibodi Hospital that the scholarship recipient is receiving external financial support, while receiving scholarship;
- (6) At the end of the financial grant period;
- (7) The Scholarship Committee has reached a decision where the scholarship recipient is no longer eligible for scholarship.

14. In conditions where the termination of scholarship follows the clauses 13 (3), (4), or (5) of this document, the student, or scholarship recipient is fined double the amount of the financial support received, or, the Scholarship Committee arrives at another decision.

15. The payment of each academic scholarship in the categories Doctorate Scholarship in Outstanding Achievement, Graduate Degree Scholarship, Master's Degree Scholarship in Research Assistantship, and Scholarship in Teaching Assistantship, are to be paid out when the student has signed a contract with the Faculty. The payment of the Doctorate Degree Scholarship in Research Assistantship is to be paid out when the student has signed a contract with the Faculty (if applicable), or has followed instructions set out in the Announcement regarding Scholarship Programs for Graduate Research Assistants (RA: Research Assistantships) of the Graduate School at Mahidol University, made in the year of receiving the scholarship.

16. In the case where there is a decision made that is beyond the conditions and regulations that have been set out in this document, the Dean is given the power to discern and evaluate any disputes resulting from this document, with decisions considered absolute.

17. Distribution of funds under this announcement shall be made from the income of the Faculty, following the Announcement from Mahidol University regarding the University Regulations on Budget and Finance Management (2008 A.D. 2551 B.E.), and its revisions.

Effective from 21 January 2021,

Announced on 19 February 2021,

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